

Evesham Chapter Rose Croix
No. 994



By-Laws

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BY-LAWS OF EVESHAM CHAPTER ROSE CROIX No 994

1. The regular meetings of the Chapter shall be held on the 4th Thursday in March and the 3rd Thursdays in June and October at the Masonic Hall, Swan Lane, Evesham, Worcestershire.
2. The election of the Sovereign, Treasurer, Auditors and Outer Guard shall take place at the March meeting and the Enthronement of the Sovereign and appointment of Officers at the June meeting.
3. The fees payable for Perfection, Joining, rejoining, affiliation from another jurisdiction and the annual subscription due in advance on the first day of April, shall be such sums as shall be from time to time determined by resolution in open Chapter after due notice has been given on the summons convening the meeting at which the resolution is to be considered.
4. In the ballot for membership one black ball shall exclude.
5. Any member whose subscription is unpaid for more than one year from the date when it became due will be excluded under Rule 48(b) of Rules of the Supreme Council 33°.
6.
 - (a) The Treasurer shall collect all monies due to the Chapter and shall make the necessary disbursements therefrom. Every item of receipt and expenditure shall be entered in a cash book kept by him for that sole purpose. He shall maintain an account at a bank or other financial institution approved by the Chapter. The account shall be in the name of the Chapter and into it alimonies, cheques etc. received shall be promptly paid and from it withdrawals may be made under such signature or signatures as the Chapter may decide. He shall produce his accounts annually to 31st March to the Chapter at the Enthronement Meeting and before the Sovereign is enthroned, prior to which he shall have produced them, with all vouchers, to the auditors elected by the Chapter. He shall hand over to his successor when elected and invested the balance, together with all books, cheque books, bank statements, papers, vouchers and instructions relating to the Chapter and sign all authorities and papers.
 - (b) All vouchers, papers, books, etc. relating to the financial affairs of a Chapter are the property of the Chapter which has power to require their production and to retain them at any time.

- (c) The Auditors shall audit the accounts promptly when submitted to them by the Treasurer and sign them prior to their production to the Chapter.
- (d) A copy of the annual accounts with the certificate of the auditors shall be sent to every subscribing member of the Chapter and to the relevant Inspector General with the summons for the Enthronement Meeting.
- (e) Where accounts are not presented as required by these by-laws the Sovereign shall forthwith inform the relevant Inspector General of the position and require them to be produced at the next regular meeting of the Chapter.
7. No payment for other than ordinary purposes shall be made from Chapter funds without the sanction of the Chapter by resolution, notice of which shall be given in the Chapter summons except in cases of emergency, when the Sovereign may authorise such expenditure to an amount not exceeding £100, but shall report the matter to the Chapter at the next meeting.
8. The Sovereign, Past Sovereigns of any in the Chapter, Prelate, Generals, Treasurer and Recorder shall constitute a Standing Committee. It shall meet at the direction of the Sovereign to interview proposed candidates and to report on any matter referred to it by the Chapter. Five shall form a quorum.
9. No alteration or addition shall be made to these By-Laws unless notice thereof has been inserted in the summons convening the meeting at which such alteration or addition is to be discussed and not less than two thirds of the members present vote in favour thereof. No alteration or addition shall become effective until approved by the Supreme Council.

Passed at a regular meeting of The Chapter held on 15th December, 2005

C. L. Jinks Sovereign

Recommended and forwarded by H.J. White^{33°},
Inspector General Worcestershire 22nd March 2006

Approved and sanctioned by order of the Supreme Council 33°: 24th March 2006